

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
February 23, 2016

3:00 P.M. WORK SESSION – PUBLIC SAFETY TRAINING ROOM

CONDUCTING	Mayor Richard F. Brunst
ELECTED OFFICIALS	Councilmembers Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, and Brent Sumner
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Greg Stephens, City Attorney; Richard Manning, Administrative Services Director; Bill Bell, Development Services Director; Karl Hirst, Recreation Director; Chris Tschirki, Public Works Director; Scott Gurney, Fire Department Director; Gary Giles, Police Department Director; Charlene Crozier, Library Director; Jason Bench, Planning Division Manager; Neal Winterton, Water Division Manager; Reed Price, Maintenance Division Manager; Steven Downs, Assistant to the City Manager; and Donna Weaver, City Recorder

DISCUSSION – Draft Sewer Utility Master Plan

Mr. Winterton reviewed the process the sewer system used, noting that it ended in Powell Slough. He touched on the history of the sewer plant and statistics on the amount of sewage it processed and the infrastructure needed to handle it. He noted the City had a TV truck that dropped a camera into a pipe “real time” to visually inspect the condition of a line. Sometimes they found that the condition of the pipe had degraded and holes had developed.

Mr. Davidson said a steamroller working on a project on 1200 North ended up inside a pipe that collapsed.

Mr. Winterton said his staff had been utilizing public education to help people understand that they should throw things in the trash rather than down the sewer. He reviewed a chart of future system improvements, including a slide with the 5-, 7-, 10-year, and bond scenarios.

He said there were more sophisticated technology options to assess pipe condition and life expectancy. The plans were to maintain capacity; they were not looking at evaluating increasing capacity until 2040. Should there be another incident like what happened on 1200 North they had a reserve fund which required approval of the Council through a budget amendment.

Mr. Winterton then reviewed how the sewer utility was funded and the timing for the proposed rate increases. He mentioned something called a “pass-through” cost. Mr. Tschirki said an example of one was the City’s Jordanelle payment for treatment and access to “wet” water.

DISCUSSION/UPDATE – Utility Rate Options

At the request of Mr. Davidson, Mr. Winterton explained what they were doing to minimize “sewer bursts” at the Wastewater Treatment Plant. They were working to limit odors and were preparing an online notification process similar to the one used for potholes.

Mr. Davidson said that the retreat discussion had included financing some of the larger projects.

Mr. Tschirki said they had not previously included a bonding option but did so at the request of some of the Council members. He said the cost to bond would be in the neighborhood of \$12 million. The benefit in doing it would be the ability to complete some projects sooner.

Mayor Brunst said he understood that doing the 10-year option meant some projects simply could not be done. Mr. Tschirki said prioritization of projects would determine what projects were done, and when. Mayor Brunst requested that a chart be prepared showing projects could be done/not done, depending upon the funding source adopted.

Mr. Tschirki then reviewed the timing of the projects depending upon which funding source the Council chose.

Water

Increase In Monthly Bill
From Prior Year (Bond)

- \$2.83 Average
- 2018 Water Bond
 - P = \$12.5M
 - Costs = \$6.3M
 - AP = \$943k
- 2021 Water Bond
 - P = \$12.5M
 - Costs = \$6.3M
 - AP = \$943k

5-year	Bond	7-year	10-year	Open House
-	-	-	-	-
\$9.90	\$6.48	\$8.01	\$7.50	\$7.63
\$4.97	\$2.10	\$2.66	\$1.92	\$7.49
\$3.67	\$2.00	\$3.18	\$2.40	\$3.75
\$1.89	\$2.48	\$2.96	\$2.48	\$1.45
\$1.90	\$2.97	\$3.16	\$2.57	\$1.78
\$1.31	\$2.46	\$2.54	\$2.66	\$1.79
\$1.33	\$2.75	\$1.99	\$2.76	\$1.33
\$1.35	\$3.01	\$1.99	\$2.63	\$1.35
\$1.24	\$1.81	\$1.37	\$2.22	\$1.24
\$0.73	\$2.23	\$0.43	\$1.15	\$0.73

Sewer

Increase In Monthly Bill
From Prior Year (Bond)

- \$2.46 Average
- 2018 Sewer Bond
 - P = \$4.5M
 - I = \$2.3M
 - AP = \$339K
- 2021 Sewer Bond
 - P = \$7.5M
 - Costs = \$3.8M
 - AP = \$566k

5-year	Bond	7-year	10-year	Open House
-	-	-	-	-
\$0.00	\$0.00	\$0.00	\$0.00	\$1.68
\$5.68	\$3.44	\$3.44	\$3.44	\$5.29
\$3.96	\$2.69	\$4.04	\$2.88	\$4.64

5-year	Bond	7-year	10-year	Open House
\$1.87	\$2.59	\$2.57	\$2.63	\$0.95
\$1.60	\$1.00	\$0.70	\$0.60	\$1.37
\$1.60	\$2.70	\$2.45	\$2.59	\$0.97
\$0.50	\$0.50	\$0.45	\$0.40	\$0.33
\$1.24	\$2.64	\$1.73	\$2.51	\$1.00
\$0.35	\$0.35	\$0.45	\$0.35	\$0.21
\$1.23	\$2.61	\$1.74	\$2.45	\$1.02
\$0.25	\$0.25	\$0.30	\$0.30	\$0.21
\$1.35	\$1.96	\$0.98	\$1.83	\$1.04

Storm Water

Increase In Monthly Bill
From Prior Year (5-year)

- \$0.34 Average
- No Bonding Required

\$0.25	\$0.25	\$0.30	\$0.30	\$0.23
\$0.20	\$0.20	\$0.30	\$0.30	\$0.20
\$0.20	\$0.20	\$0.25	\$0.30	\$0.20
\$0.20	\$0.20	\$0.20	\$0.30	\$0.20
\$0.20	\$0.20	\$0.20	\$0.30	\$0.20
\$0.20	\$0.20	\$0.20	\$0.20	\$0.20

All Three

Increase In Monthly Bill
From Prior Year

- \$5.63 Average
- 2018 Bond
 - P = \$17.0M
 - Costs = \$8.6M
 - AP = 1.3M
- 2021 Bond
 - P = \$20.0M
 - Costs = \$10.1M
 - AP = 1.5M

5-year	Bond	7-year	10-year	Open House
-	-	-	-	-
\$10.90	\$7.48	\$8.71	\$8.10	\$10.68
\$11.15	\$6.04	\$6.55	\$5.76	\$13.11
\$7.98	\$5.04	\$7.67	\$5.63	\$8.60
\$6.09	\$5.76	\$7.67	\$6.03	\$5.78
\$5.88	\$6.19	\$6.69	\$5.88	\$5.93
\$3.38	\$5.25	\$5.41	\$5.59	\$2.94
\$3.13	\$5.65	\$4.73	\$5.65	\$2.50
\$2.79	\$5.85	\$3.92	\$5.44	\$2.55
\$2.69	\$4.62	\$3.31	\$5.01	\$2.46
\$2.28	\$4.39	\$1.61	\$3.18	\$1.97

In response to a query from the Mayor about a proposed new well, Keith Larson, consultant, said different water rights were needed at different times of the year. Mr. Tschirki said that, while surface water was currently the least expensive, it might not always be the case. Surface water was also limited by how much the Central Utah Water Conservancy District (CUWCD) water treatment plant could handle. More public education for conservation should be done. Legislature was looking at a conservation-minded tiered rate structure. The City does have a water conservation plan that was evaluated every five years but more could be done to educate the public.

DISCUSSION – City Council Items of Common Interest

Mayor Brunst provided time for Council members to report on their committee assignments.

Mayor Brunst then expressed concern about panhandling in Orem. He suggested looking at what Provo was doing. He said it should include an education process to help residents know how to handle panhandlers—besides residents giving them money out of their cars.

Mr. Stephens said there were probably things that could be done to Orem's ordinance. Most ordinances focused on safety issues and not on the panhandling itself. Provo's new approach was to criminalize both the panhandling and the resident giving the money. Orem's ordinance only penalized the panhandler. State law focused on any reason for going out in the street. Provo's

law applied to larger streets, while Orem limited it to all streets. Courts had upheld that kind of law on the basis of safety reasons, but that meant it was hard to limit panhandling on a cul-de-sac. He noted there would be a lot of negative press about criminalizing it on the side of the person giving money. Mr. Stephens said he thought educating the public was the best way to cut down on panhandling.

Chief Giles said they came up with a form that listed all the different resources, and all his officers had the list in their cars. They also did a Facebook campaign in December with mixed reviews. Many people were happy something was being done while others had the attitude that they would give to whomever they wanted. Chief Giles said they discovered that a lot of the “homeless” were coming down on Frontrunner from the Salt Lake area. His officers were instructed that, when they did have some time, they should park near a panhandler. Because the panhandlers know they were not permitted to go into the road, their ability to get money was reduced and they tended to leave early.

Mr. Davidson said he was looking for a date in the future when he could introduce the Council to the new UTOPIA director and talk about opportunities for growth in the system.

5:00 P.M. STUDY SESSION – PUBLIC SAFETY TRAINING ROOM

CONDUCTING

Mayor Richard F. Brunst

ELECTED OFFICIALS

Councilmembers Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, and Brent Sumner

APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Greg Stephens, City Attorney; Richard Manning, Administrative Services Director; Bill Bell, Development Services Director; Karl Hirst, Recreation Director; Chris Tschirki, Public Works Director; Scott Gurney, Fire Department Director; Gary Giles, Police Department Director; Charlene Crozier, Library Director; Jason Bench, Planning Division Manager; Paul Goodrich, Transportation Engineer; Keith Larsen, Traffic Operations Engineer; Sam Kelly, Engineer; Neal Winterton, Water Division Manager; Reed Price, Maintenance Division Manager; Steven Downs, Assistant to the City Manager; and Donna Weaver, City Recorder

Preview Upcoming Agenda Items

Staff presented a preview of upcoming agenda items.

Agenda Review

The City Council and staff reviewed the items on the agenda.

City Council New Business

There was no City Council new business.

The Council adjourned 5:49 p.m. to the City Council Chambers for the regular meeting.

6:00 P.M. REGULAR SESSION – COUNCIL CHAMBERS

CONDUCTING

Mayor Richard F. Brunst

ELECTED OFFICIALS

Councilmembers Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, and Brent Sumner

APPOINTED STAFF

Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Greg Stephens, City Attorney; Richard Manning, Administrative Services Director; Bill Bell, Development Services Director; Karl Hirst, Recreation Director; Chris Tschirki, Public Works Director; Scott Gurney, Fire Department Director; Gary Giles, Police Department Director; Charlene Crozier, Library Director; Jason Bench, Planning Division Manager; Steven Downs, Assistant to the City Manager; and Donna Weaver, City Recorder

INVOCATION /

INSPIRATIONAL THOUGHT

Kirk Topham

PLEDGE OF ALLEGIANCE

Eric Walkers

APPROVAL OF MINUTES

Mr. Sumner **moved** to approve the January 20, 2016, Joint City Council/Alpine School District meeting minutes. Mr. Macdonald **seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, Brent Sumner. The motion **passed unanimously**.

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

Upcoming Events

The Mayor referred the Council to the upcoming events listed in the agenda packet.

Appointments to Boards and Commissions

There were no appointments to boards and commissions.

Recognition of New Neighborhoods in Action Officers

There were new NIA officers recognized.

CITY MANAGER'S APPOINTMENTS

Appointments to Boards and Commissions

There were no appointments to boards and commissions.

PERSONAL APPEARANCES

Time was allotted for the public to express their ideas, concerns, and comments on items not on the agenda. Those wishing to speak should have signed in prior to the meeting, and comments were limited to three minutes or less.

Mark Tippetts, resident of the Sunset Heights Neighborhood, proposed an alternative to the Ivory Homes project being planned for his neighborhood. He said they would prefer the developer to consider a married housing option. Mr. Tippetts noted that not all his neighbors had bought off on the idea yet because they have not all been contacted yet, though it would not be as high density as the current proposal, it would have a steadier clientele with fewer vacancies during the summer months. The traffic impact on the neighborhood would also be less.

CONSENT ITEMS

RESOLUTION – Authorizing the City Manager to Transfer \$6,500 from the City Council Contingency Account to Fund Council participation in the upcoming Pillar of the Valley and SCERA Gala events.

Mayor Brunst **moved**, by resolution, to authorize the City Manager to Transfer \$6,500 from the City Council Contingency Account to fund Council participation in the upcoming Pillar of the Valley and SCERA Gala events. Mr. Lentz **seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, Brent Sumner. The motion **passed unanimously**.

SCHEDULED ITEMS

CONTINUED DISCUSSION - RESOLUTION – Siemens Industry, Inc. Agreement Authorizing the Mayor, or his designee, to execute:

1. A Performance Contracting Agreement between the City and Siemens Industry, Inc., pertaining to the installation of several Facility Improvement Measures (FIMs) designed to significantly reduce the City's energy consumption; and
2. A Master Lease Purchase Agreement associated Leasing Schedule and an Escrow Agreement with Siemens Public, Inc., with regard to the financing of the Equipment that will be installed as part of the FIMs; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated by such documents.

Siemens Industry, Inc. performed an energy savings audit of the City's buildings and other facilities to identify opportunities to realize energy savings from upgrades to City facilities. As part of the audit, Siemens analyzed City street lights, building lights, heating and cooling systems, temperature settings and controls, operating hours, swimming pool operations, building insulation, windows, boilers and other elements of City facilities.

The audit performed by Siemens identified a number of Facility Improvement Measures (FIMs) that could be implemented to generate energy savings for the City. The proposed FIMs include the following:

1. Street Lighting Upgrades
2. Building Lighting Upgrades and Control

3. Building Automation System Upgrade/Expansion
4. Elevator Upgrades
5. On-site Hypochlorite Generator
6. Pool Evaporation Control
7. Retro-Commissioning
8. Building Envelope and Mechanical Insulation
9. Fan Speed VFD Controls
10. Reduced Pool Circulation Pump Flow
11. Constant Volume to Variable Volume Pumping
12. Destratification Fans
13. Data Center Optimization, Hot Aisle Containment
14. Solar Shading of Windows
15. Boiler Replacement
16. Leisure Pool Pump Switch
17. Motor Replacements
18. Boiler Room Air Barrier
19. Increased Cooling Capacity

Siemens had calculated that implementation of the above-listed FIMs (all equipment or tangible items associated with the FIMs is hereinafter referred to as the “Equipment”) would save the City at least 4,491,395 kWh of electric energy and 83,473 therms of natural gas every year. Installation of the FIMs would also generate operational savings in the form of reduced maintenance. Based on current electricity and natural gas rates and the anticipated increase in these rates over time, Siemens estimated that the energy and operational savings would save the City between \$608,000 and \$893,000 every year with savings in the initial years in the lower end of the range and increasing over time to the higher end of the range. The total average savings over the 15-year period following installation of the FIMS would be approximately \$759,000 per year.

The City and Siemens had negotiated a contract (the “Siemens Contract”) in which Siemens agrees to install the agreed-upon FIMs within 18 months. The contract contained a guarantee that the installed FIMs will generate the annual energy savings described above. The contract calls for compensation to be paid to Siemens in the amount of \$6,738,778 which will be paid in progress payments as work under the contract is completed.

In order to pay for the installation of the FIMs, the City proposed to enter into a Master Lease Purchase Agreement, associated Leasing Schedule and Escrow Agreement (collectively referred to as the “Lease Agreement”) with Siemens Public, Inc., which was essentially the finance arm of Siemens (for ease of reference, Siemens Industry will hereinafter be referred to as “Siemens Construction” and Siemens Public will be referred to as “Siemens Finance”). The City solicited and reviewed proposals from several qualified firms regarding the funding of the Siemens Contract and ultimately selected the proposal of Siemens Finance as the most advantageous to the City.

Under the Lease Agreement, Siemens Finance will deposit the sum of \$6,738,778 (the contract price) into an escrow account from which progress payments will be made to Siemens Construction until all the work has been completed and the contract price is paid in full. The City will then make monthly lease payments to Siemens Finance over a period of fifteen years. The

lease payments will be made out of savings that the City will realize from the installation of the FIMs.

During the term of the lease, Siemens Finance will have a security interest in the Equipment and will have the right to repossess the Equipment in the event the City does not make the lease payments. At the end of the fifteen years, the lease will be terminated and clear title to all of the Equipment will be conveyed to the City free and clear of any liens (not unlike a “lease to own” contract).

The City’s obligation to make the lease payments was subject to annual appropriation by the City Council. The City Council may, in any year, elect not to appropriate funds to make the lease payments, but Siemens Finance would then have the right to repossess the Equipment pursuant to its security interest.

This item contained two parts. The first part was a request that the City Council authorize the Mayor or his designee to execute the Performance Contracting Agreement between the City and Siemens Construction for the installation of the FIMs. The second part was a request that the City Council authorize the Mayor or his designee to execute the Master Lease Purchase Agreement, associated Leasing Schedule and an Escrow Agreement with Siemens Public, Inc., related to the financing of the Equipment.

Mark Cram, Siemens representative, said the proposed savings represented were for the entire length of the project. The dollars could vary depending upon the utility rates.

Mr. Seastrand said labor was also a factor in saving and wondered how that had been measured. Mr. Cram said they had based it on what money had been previously spent on outside labor for repairs and materials. There would no longer be a need for replacements since the equipment would be new.

Mr. Davidson noted that some of the incentives that were currently being offered by Rocky Mountain Power would end. Mr. Cram said by that date was March 10, 2016. He indicated they were already set up to take advantage of those discounts if the contract were approved.

Mr. Spencer asked if Siemens had met their guarantee for the five cities they had already worked with. Mr. Cram said they had, but with one caveat. One of the phases with Salt Lake City had a main line break on a solar thermal system. During the repairs they did not realize the savings in the heating of the water. Siemens and the contractor reimbursed the city for those lost revenues.

Mr. Macdonald asked if Orem’s proposal included any solar work, and Mr. Cram said it did not.

Mayor Brunst said he had spoken with the references provided by Siemens. All the cities gave a good report and said the projected savings were there. He stated that he thought it was a good program.

Mr. Sumner noted that the other cities had not done an entire roll out as Orem was proposing to do. He asked about the reasoning for that. Mr. Bell said the savings would be realized more quickly and could be put toward other needs.

Mr. Lentz **moved**, by resolution, to authorize the Mayor or his designate to execute a performance contracting agreement between the City and Siemens Industry Inc., and a Master Lease Purchase Agreement, associated Leasing Schedule, and an Escrow Agreement with Siemens Public Inc. Mr. Macdonald **seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, Brent Sumner, David Spencer. The motion **passed unanimously**.

6:00 P.M. PUBLIC HEARING – Storm Water Utility Fee Increase

RESOLUTION – Adjusting the storm sewer fee per equivalent service unit (ESU) from \$5.25 per ESU to \$6.25 per ESU to fund capital improvements identified in the recently adopted 2016 Storm Water Master Plan

Mr. Reed Price said that almost one month ago, on January 26, 2016, the Orem City Council unanimously approved Resolution R-2016-003 adopting the 2016 Storm Water Master Plan (SWMP) prepared by Bowen Collins & Associates, Inc. That action culminated nearly two years of study and planning which included several presentations to the Council, input from the Public Works Advisory Commission, and numerous efforts to inform the public, including two open houses, several reports in the local newspaper, information in city newsletters and direct mailings to residents, regular social media notices, and a website with up-to-date information. The SWMP formalizes the City's strategy to construct needed improvements to resolve existing and projected future deficiencies in the City's storm water system and to remove sumps from drinking water wellhead protection zones by piping water away from those areas.

The resolution also accepted the associated Storm Water User Rate Study (SWURS) prepared by Lewis Young Robertson & Burningham, Inc. (LYRB). After receiving public feedback and upon the recommendation of the City Council, LYRB created three pay-as-you-go funding plans over 5-, 7-, and 10-year periods.

The three rate scenarios presented were all structured to produce a final rate of \$8.60/ESU (a fee increase of \$3.35/ESU) within ten years. Scenarios 2 and 3 fund a reduced CIP in order to allow for a more moderate annual increase in the rates. Scenarios 2 and 3 result in an overall approximate revenue reduction of \$725,000 and \$1.6 million, respectively, over the same 10-year period. The result was a delay in completion of capital facility projects and an on-going liability from a water quality and property damage perspective.

The SWURS also illustrated that without a strategy for rate increases over time, past approaches to rate adjustment relative to proposed expenses would not provide sufficient revenues to fund the needed capital improvements identified in the SWMP. Additional analysis showed that past rate increases had not kept up with inflation, meaning capital improvement projects had been funded at a rate lower than when the original master plan was adopted in 1998. General support for the 5-year rate adjustment option was offered at the meeting on January 26, 2016, as well as at the City Council retreat the following week.

At the request of the Mayor, Mr. Price reviewed the list of best management practices that businesses could use to qualify for a discount.

Mrs. Lauret asked when the billing increases would take place. Mr. Price said staff recommended April 1, 2016.

Mr. Macdonald said that almost twenty years ago a decision had been made to make increases to this fee every year; few had actually been done. He noted that even if the Council approved the proposal, the only increased that would be locked in would be for the next year.

Mr. Price agreed, saying the intent was to bring the issue before the Council on a regular basis, during the budget process. Mr. Tschirki said it would also provide an opportunity for staff to report on changes.

Mr. Seastrand said the real intent of the system was to get as much of the rain water back in the ground while protecting the wellheads from contaminated water. The City had a responsibility to handle the water from large storms which pavement and rooftops prevented water from getting back into the ground. Mr. Seastrand reaffirmed that the City would not be charging for the rain but for getting the water back in the ground in places where the water would not endanger the wells.

Mayor Brunst said when he moved to Orem twenty years ago, there were no detention basins or street lights. He said he thought it was an important program.

Mayor Brunst opened the public hearing.

Bob Wright, resident, said that he objected to the proposed \$1 increase in the utility bill for storm water. The improvements should be made on an “as needed and prioritized basis.”

The Mayor closed the public hearing.

Mr. Lentz asked about the assessment for multiunit residences. Mr. Price reviewed some of the variations in billing and noted there were many unique structures in Orem. Some multifamily units were charged per unit while others, like larger complexes, were charged by the amount of impervious area. Mr. Lentz said he was not sure it would change the decision the Council would make tonight, but he would like to more clearly define—as with the sewer base rate—the differences between a single-family residence with an accessory apartment and a duplex, a fourplex, or a large complex.

Mr. Tschirki said they could do that and make recommendations based upon the amount of impervious surface. It would take time to do that.

Mr. Macdonald **moved**, by resolution, to adjust the storm sewer fee per equivalent service unit (ESU) from \$5.25 per ESU to \$6.25 per ESU to fund needed capital improvements identified in the 2016 Storm Water Master Plan, effective April 1, 2016. Mrs. Lauret **seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, Brent Sumner, David Spencer. The motion **passed unanimously**.

Mr. Macdonald said a decision would have to be made about the 5-, 7-, and 10-year plan options.

Mayor Brunst said the motion just passed would be the 5-year plan, as outlined at this time.

COMMUNICATION ITEMS

The Monthly Financial Summary for January 2016 was provided to the Council.

CITY MANAGER INFORMATION ITEMS

At the request of the Mayor, Mr. Davidson noted the retirements of two members of the Streets Division, Stan Orme and John Fillmore. He expressed appreciation for their service to the city.

ADJOURNMENT

Mr. Sumner **moved** to adjourn to the meeting. Mr. Macdonald **seconded** the motion. Those voting aye: Richard F. Brunst, Debby Lauret, Sam Lentz, Tom Macdonald, Mark Seastrand, David Spencer, Brent Sumner. The motion **passed unanimously**.

The meeting adjourned at 7:00 p.m.

Donna R. Weaver, City Recorder

Approved: March 8, 2016